

Dear Office Manager/Medical Records:

The annual Healthcare Effectiveness Data and Information Set (HEDIS®) reporting period is just around the corner, and I am writing to request your cooperation with our efforts to collect medical record data for our enrollees whom you have treated.

AmeriHealth Caritas New Hampshire has contracted with DavisJones Consulting Group to assist with the annual medical record review process. DavisJones Consulting Group is required to comply with Health Insurance Portability and Accountability Act (HIPAA) Privacy requirements throughout the retrieval process and are trained in medical record retrieval for HEDIS, Centers for Medicare & Medicaid Services (CMS), and state quality reporting programs. Disclosure and use of the medical records, and the collection of medical records for this purpose, is considered to be treatment, payment, or health care operations under HIPAA regulations (45 C.F.R. 164.502(a)(1)(ii)).

We appreciate your cooperation in working with DavisJones Consulting Group to schedule retrieval of any requested enrollee records. Records requested should be provided at no charge to the health plan.

If you have any questions that DavisJones Consulting Group cannot address, please reach out to Diane McGuire, RN, Quality HEDIS Lead at 603-263-6780. We greatly appreciate your cooperation and timely assistance with this medical record request.

Sincerely,



Robert Hockmuth, MD
Market Chief Medical Officer
AmeriHealth Caritas New Hampshire